



To Our Prospective Non-Residential Permittees:

Thank you for contacting us regarding our Non-Residential Permit (“NRP”) Program. Because Alabama Power’s hydroelectric projects impact state and local communities in many ways, these lakes are operated and managed through licenses granted by the Federal Energy Regulatory Commission (FERC). Developed with input from other government agencies, civic groups and the public, these licenses outline how Alabama Power manages the many resources the lakes provide.

For certain land uses on these lakes, FERC requires Alabama Power to:

1. Determine if the proposed facility/use is consistent with the FERC license
2. Ensure that the appropriate stakeholders have been consulted (for example, federal and state agencies, adjoining land owners, and civic groups)
3. Obtain FERC approval for the proposed facility/use as well as any state and local approvals prior to its construction

For facilities and uses requiring this review, Alabama Power has developed a non-residential permit application checklist to assist the potential developer in providing the necessary information to FERC. The requirements are outlined in this informational packet.

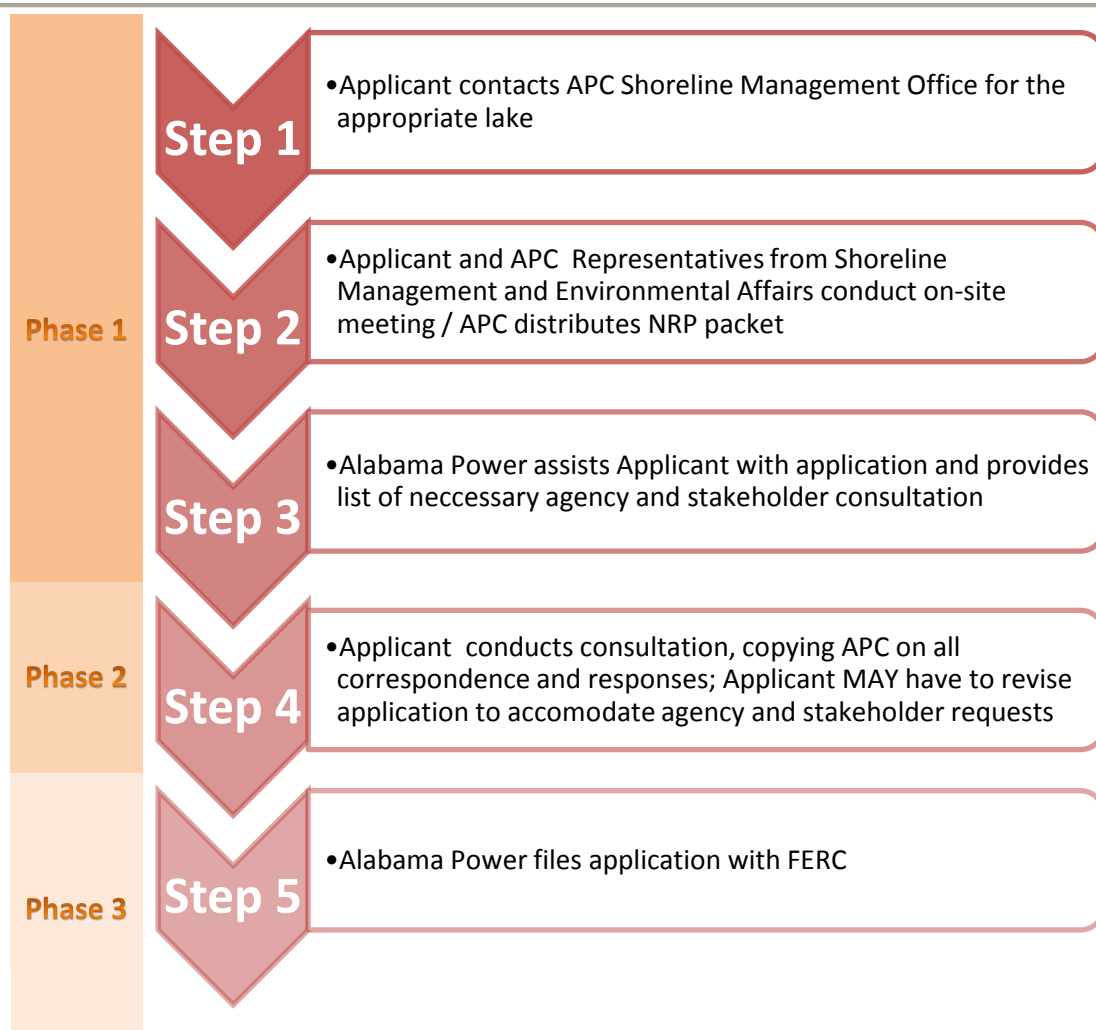
Due to many factors, the timeline for application review and approval can vary widely. An Alabama Power Shoreline Management representative will work with you to determine the specifics of your project. Please keep in mind that due to the high level of oversight required by FERC, non-residential development along Alabama Power’s lakeshores may take much longer to go through the agency approval process than conventional developments.

- Alabama Power’s Shoreline Management Team

## THE FORMAL NON-RESIDENTIAL PERMIT APPLICATION PROCESS

The process to obtain a permit from Alabama Power Company (“APC”) for certain uses of the lands associated with each hydroelectric Project, including lake shorelines, consists of three phases:

- **PHASE 1 (INITIAL REVIEW)** – The period of time from an Applicant’s receipt of the Non-Residential Permit (“NRP”) Application Phase 1 Information Checklist until APC determines the Application is complete and ready for stakeholder consultation.
- **PHASE 2 (AGENCY/STAKEHOLDER CONSULTATION)** – The period of time from APC determining the Phase 1 Information is complete until APC determines agency/stakeholder consultation is complete. Upon completion of Phase 2, the Application is ready for filing for Federal Energy Regulatory Commission (“FERC”) authorization.
- **PHASE 3 (FERC REVIEW)** – The period of time from APC’s filing of the Application with FERC until FERC issues its approval.



**Figure 1. Basic Steps of APC’s Non-Residential Permit Application Process**

## **PHASE 1 - INITIAL REVIEW**

The first phase of the application process consists of the Applicant gathering information to provide to APC for their review. In order to assist the Applicant with gathering and providing all needed information, the APC representative should provide a Phase 1 Information Checklist that is customized for each particular proposed facility/use. The Applicant should provide all the information requested by APC. After receiving the Phase 1 Information Checklist, the APC representative will continue to work with the Applicant if there are any questions concerning the Phase 1 Information requested.

Once the Applicant submits the Phase 1 Information (including payment of a non-refundable Application Processing Fee; receipt of this fee is required for APC to conduct its review of the Application), APC will conduct its review of the application to determine if (in its opinion):

- The proposed facility/use is consistent with the FERC license
- The proposed facility/use is consistent with the purposes of protecting and enhancing the scenic, recreational, and other environmental values of the hydroelectric Project
- The proposed facility/use is consistent with the current APC “General Guidelines for Non-Residential Use of Project Lands and Waters” and/or “General Guidelines for Multiple Single Family Type Dwelling Use of Project Lands and Waters”

Please be advised that APC would like to know about the entire plan for the potential development and will not entertain multiple applications for a single development within a specified time frame. Even if there are no detailed plans for future development, the Applicant should include whether or not future development is being contemplated beyond what is included in the current application and the possible time frame in which this development may occur.

During this Phase, APC will also evaluate the proposed development area for Sensitive Resources. The presence of Sensitive Resources may require the Applicant to modify the development plan, commission studies or make other changes. Types of Sensitive Resources evaluated are: Wetlands, Threatened and Endangered Species, and Historical and Cultural Resources. APC will advise the Applicant if Sensitive Resources are found, and if development plans need to be modified in any way.

When APC has determined the Phase 1 Information is complete, the Applicant will be able to proceed with Phase 2 – Agency Consultation.

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## **PHASE 2 – AGENCY/STAKEHOLDER CONSULTATION**

Phase 2 consists of consultation with appropriate state and federal agencies and adjacent and/or affected property owners, notifying them of the proposed construction and/or use, and requesting their comments on the Phase 1 Information. Based on the Applicant’s proposed facility/use, APC

will determine the agencies as well as the adjacent/affected property owners required for consultation. The Applicant will be responsible for sending all mailings to the required stakeholders for consultation and APC must be copied on all correspondence sent to and received during the consultation process.

If the resource agencies and/or the adjacent property owners identify concerns with the Phase 1 Information, the Applicant may need to consult further with the agency/property owner to resolve the identified concern.

After completion of this review and comment period, the Applicant will provide and APC will assemble the complete Application for FERC review which will include:

- The Phase 1 Information Package distributed to agencies and adjacent property owners
- Copies of letters to the appropriate resource agencies and adjacent property owners;
- Copies of all comments, permits, authorizations, agreements, related correspondence, etc., received from any agency or adjacent property owner.

APC will review all of the above-listed information, documentation, comments, etc., to determine whether or not to seek approval from FERC for the proposed facility/use. If, at any point in this process, APC decides not to request FERC approval, APC will provide the Applicant an explanation of why the application was denied. If APC decides to seek FERC approval for the proposed facility/use, no representation is made that FERC approval will be granted.

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### **PHASE 3 – FERC REVIEW**

If FERC enters an order approving the proposed facility/use, APC may issue the Applicant a permit allowing the proposed facility/use and incorporating any necessary modifications set forth in FERC's approval order. Should FERC not approve the proposed facility/use, APC will notify the Applicant to that effect.

**ALABAMA POWER COMPANY (“APC”) EXAMPLE NON-RESIDENTIAL APPLICATION**

*Please ask the local APC Shoreline Manager for items in blue.*

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**Joe’s Fish House and Bait Shop**

**Logan Martin – Coosa Project (FERC No. 2146)**

Location: .....Latitude: 32.123456; Longitude: 87.123456  
Full Pool Contour:.....465 ft msl  
Project Boundary Contour: ....465 ft msl

A. General Information

1. Applicant’s Name, Address, Telephone Number and E-Mail Address

Joe Fishman  
1234 Main Street  
Anytown, AL 12345

2. Property Owners Name, Address, Telephone Numbers and E-Mail Address

Joe Fishman  
1234 Main Street  
Anytown, AL 12345

3. Authorized Agent’s Name, Address, Telephone Numbers and E-Mail Address

Betty Fishman  
1234 Main Street  
Anytown, AL 12345  
(205) 555-1234  
eatatjoes@gmail.com

4. Name Of Person Above To Contact

Betty Fishman

5. Copy Of Property Deed

A copy of the property deed is provided as Attachment A.

## 6. General Description Of Proposed Facility/Use

Joe's Fish House is located on Logan Martin Lake on Fisherman's Point. The restaurant caters to fisherman and recreationalists throughout the year. The restaurant is located on private property, outside of the Project. The facility includes:

- Restaurant (cinder block building)
- Car parking for guests (30 spaces)
- Bait shop (cinder block building)

Currently there are two 50' X 4' piers to accommodate guests arriving by water located within the Project. Due to the shallowness of the water these piers can only accommodate a total of 8 vessels. In order to be ready for the summer season, construction would need to begin by January 1, 2013. Construction would be completed by May 15<sup>th</sup>, 2013.

- a. Due to demand for docking space during peak season, we are seeking to remove the two finger piers and replace them with one multi-slip pier, which would increase the number of vessels accommodated to 12. Demolition and construction drawings are included in Attachment B.
- b. Best management practices will be implemented prior to demolition of the existing piers. The new pier will be constructed of aluminum and encapsulated marine grade floatation. The removed pier and any construction debris will be disposed of in the Anytown Landfill.
- c. Currently the shoreline is protected with large rip-rap, and the lake bottom is in its natural state. There are no aquatic plants in the area. The area of construction would not be submerged during construction due to winter drawdown. There will be minimum lake bottom disturbance due to pile driving.
- d. There are approximately .1 acres of property within the Project Boundary at our location.
- e. There is less than .01 acres that will be involved in construction.
- f. The number of vessels that may be accommodated will increase from 8 to 12.
- g. There will be no cutting or filling involved in the construction.
- h. N/A
- i. We currently have a contract with ABC Waste Disposal for regular pick up of trash from our property. Our pier contractor will dispose of the old piers at the Anytown Landfill.

## 7. Previous Authorization

Alabama Power permits for the existing finger piers and rip-rap are located in Attachment C.

We also have certification from the County Health Department regarding our existing septic system.

#### 8. Work Completed To Date

Currently no work has been done on this project.

#### B. Current Land Survey

Attachment D is a signed and stamped copy of the land survey which includes the Project Boundary and flood elevation contour.

#### C. Construction Drawings

A drawing of the proposed activities both inside and outside the Project boundary is provided in Attachment B.

#### D. Photographs

Photos (including aerial images) of the location are contained in Attachment E.

#### E. Miscellaneous Pipelines and other Utilities

The restaurant and bait shop are served by county water and an on-site septic system. These utilities are shown on the construction drawings in Attachment B.

The permit for the septic system is included in Attachment F.

#### F. Water Withdrawal System

We are requesting to withdraw 100 gallons of water from the reservoir a day to water our small lawn and provide water for our live bait. Pump and motor specifications are attached in Attachment G.

**NON-RESIDENTIAL PERMIT APPLICATION**  
**PHASE 1 INFORMATION CHECKLIST**

THIS SECTION TO BE COMPLETED BY ALABAMA POWER SHORELINE MANAGEMENT REPRESENTATIVE PRIOR TO  
INITIAL MEETING WITH APPLICANT

Reservoir Name:	_____	
County:	_____	
FERC Project No.:	_____	
Name of Potential Applicant:	_____	
Applicant Contact Information:	_____	
Name of Proposed Facility/Use:	_____	
Brief Description of Proposed Use:	_____ _____ _____	
Latitude:	_____	Longitude: _____
Are there any unresolved compliance issues with this owner and/or potential applicant?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Is the proposed facility within ½ mile of another commercial facility?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Are there existing structures in the Project boundary? (If YES, pull Alabama Power permits, if any.)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
<u>At this site:</u>		
SMP Classification:	_____	
FERC Project Boundary Contour – El.:	_____	ft msl
Alabama Power Flood Easement Contour – El.:	_____	ft msl
Full Pool Contour – El.:	_____	ft msl
Alabama Power Fee Ownership Contour – El.:	_____	ft msl
Application Processing Fee (Non-Refundable):	\$ _____	



THE FOLLOWING INFORMATION (AS DENOTED BY CHECK) IS TO BE PROVIDED BY THE APPLICANT:

**A. General Information**

1. Applicant's Name, Address, Telephone Number(s), and E-mail Address

*The name of the Applicant and the mailing address, telephone number(s), and e-mail address where Alabama Power can contact you.*

2. Property Owner's Name, Address, Telephone Number(s), and E-mail Address

*If the property owner differs from the Applicant (for example, you have leased property for a development), you must provide the name of the property owner and the mailing address, telephone number(s), and e-mail address where Alabama Power can contact the property owner. You should also provide the owner's approval for your proposed facility/use.*

3. Authorized Agent's Name, Address, Telephone Number(s), and E-mail Address

*If you have hired a consultant or wish to authorize another person to speak for you and/or have Alabama Power contact, you must provide the name of the authorized agent and the mailing address, telephone number(s), and e-mail address where Alabama Power can contact the authorized agent.*

4. Name of Person Above to Contact (Primary Contact)

*If you have listed more than one person in Numbers 1 to 3 above, please let us know who should be the main contact when Alabama Power needs to contact someone regarding the application.*

5. Copy of Property Deed

*You should provide a copy of the deed for the property.*

6. Description of Proposed Facility/Use(s)

*You should provide a simple written description of your proposed facility/use. Also, please provide the proposed construction start and completion dates in this section and if your proposed construction dates are critical to the proposed facility/use (e.g., construction can only be completed during reservoir drawdown). **You should be advised that FERC approval may take several months upon completion of the Phase 2 Consultation and no construction, earthmoving or other activities may begin until FERC enters an order approving the application and Alabama Power issues you a permit.***

- a. Description of the facilities to be constructed

*Please describe the number, type, etc. of facilities you are proposing to construct within the FERC Project boundary and its intended use. Please reference the drawing required in Item C as needed.*

- b. Method of construction & types of materials to be used

*Please describe your method of construction as well as the material you plan to use for each proposed facility within the FERC Project boundary. Please reference the drawing required in Item C as needed.*

- c. Description of affected environment

*Please describe the property and surrounding area where your proposed facility/use will take*

place. The description should include names of common fish and wildlife species that may be affected by your proposed facility/use, names of any plants and/or trees that are on the property, and any unique scenic features on the property or within sight distance from the property. If there are any other aspects of the surrounding area that may be affected by your proposed facility/use, please describe those as well.

Wetland Delineation

*If your checklist indicates a wetland delineation is required, you will need to submit a report by a qualified wetland professional.*

Biological Assessment

*If your checklist indicates a biological assessment is required, you will need to submit a report by a certified wildlife or aquatic biologist.*

Phase 1 Cultural Resource Survey

*If your checklist indicates that a Phase 1 Cultural Resources Survey is required, you will need to submit a report by a professional archaeologist.*

Other \_\_\_\_\_

d. Acreage of property within Project boundary contour

*Your description must include the acreage of the property inside the FERC Project boundary. If you need assistance determining the FERC Project boundary, please contact your Alabama Power representative.*

e. Acreage within the proposed construction site (both in and out of the Project boundary contour)

*Your description must include the acreage of the proposed construction site both inside and outside the FERC Project boundary. If you need assistance determining the FERC Project boundary, please contact your Alabama Power Shoreline Management representative.*

f. Number of watercraft that can be accommodated at one time

*If your proposed use includes any mooring structures within the FERC Project boundary, please indicated the maximum number of VESSELS that may be accommodated by the structure at one time (including temporary mooring). Please take into consideration vessels such as personal watercraft, which may allow for an increased number of vessels. Please reference the drawing required in Item C as needed.*

g. Location of borrow pits and quantity of material to be excavated

*If your proposed facility/use includes any excavation within the Project boundary, please describe the location of the excavation and the estimated quantity of material to be excavated. If the borrow pit and or dredging activity takes place within the Project boundary contour, please provide the coordinates of the area. If it is outside the Project boundary contour, the general location can be used.*

- h. Location of spoils area and quantity of material to be cut/filled

*If your proposed facility/use includes any excavation within the Project boundary, please describe the location where the excavated material will be placed. If it is off-site, please indicate that. Further, if you are bringing in materials for fill, please describe the area where this material will be placed and the estimated quantity of fill material used (referenced on the drawings required in Item C if possible).*

- i. Solid waste disposal plan

*Please describe how any solid waste (i.e., garbage) will be disposed. This may include a description of routine service provided by a company and/or governmental agency.*

7. Have you previously applied to, or obtained a permit from any agency (U. S. Army Corps of Engineers, Alabama Power, Alabama Department of Environmental Management, County, City, Zoning Board, Health Department, Building Permits, etc.) for any portion of the proposed facility/use described in this application? If “yes”, please explain and attach the permit to your application.

*If your proposed facility/use requires any sort of permit (for example, sanitary, dredging, etc.), please describe what permits you have received. In addition, if there are existing facilities at the site, please describe if these facilities have been previously permitted (for example, an existing boat ramp that has been permitted by Alabama Power). Please attach any permits mentioned in this section to your Phase 1 Information.*

8. Has any work commenced or has any portion of the proposed facility/use for which you are seeking a permit been completed? If “yes”, please explain.

*If you have begun work on any portion of the proposed facility/use, even if it is outside the FERC Project boundary, please let us know. Also, if there are completed facilities at the site (that may or may not be permitted), please describe these facilities and provide photographs, coordinates, and a sketch, with dimensions, of the completed facilities.*

**B. Current Land Survey**

1. Registered Land Surveyor’s Stamp and Signature

*The survey submitted to Alabama Power for a proposed facility/use must be stamped and signed by a registered land surveyor.*

2. Latitude/Longitude Coordinates of Property End-points (Corners) at Full Pool contour

*The drawing must show the property corners at the full pool contour in decimal degrees. If you need assistance determining the full pool contour at your property, please contact your Alabama Power Shoreline Management representative.*

3. Proposed Construction Site Tied into a Section Corner

*The drawing must describe the area associated with your proposed facility/use, beginning with distances from a section corner from the Public Land Survey System.*

4. Length of Shoreline at Full Pool Contour (in feet)

*The drawing should show the shoreline footage in feet at the full pool contour.*

5. Distance between Proposed Facility/Use and Property Boundary (extended into reservoir, if necessary)

*The drawing should show the distance between the property boundary (extended into the reservoir if necessary) and the closest facility/use proposed. This should be done on each side of the property.*

6. Cross-Sections of Existing and Modified Reservoir Bottom (if dredging, fill, or other disturbance is proposed within the full pool contour)

*If your proposed facility/use involves dredging, fill, or other disturbance of any material from within the full pool contour of the reservoir, you should provide cross sections of the reservoir bottom showing the existing reservoir bottom and the modified reservoir bottom. If you need assistance determining the full pool contour at your property, please contact your Alabama Power Shoreline Management representative.*

**C. Construction Drawing(s)**

1. Proposed Facilities within the Project Boundary Contour

*For facilities you propose to construct and/or modify that fall within the FERC Project boundary, the construction drawings must show all items indicated by a check on the Phase 1 Information Checklist. If you need assistance determining the FERC Project boundary, please contact your Alabama Power Shoreline Management representative.*

- a. Registered Professional Engineer's signature and stamp
- b. Plans
- c. Elevations
- d. Typical cross sections of the construction
- e. Length of dock(s) from shoreline
- f. Distance from subject shoreline to opposite shoreline & distance from subject shoreline to docks/features extending from opposite shoreline
- g. Distance to adjacent existing or approved docks or other relevant features (i.e., ramps, existing buoys, etc.)
- h. Plan, elevation, and section drawings of sanitation system  
Detailed description of system operation
- i. Plan, elevation, and section drawing of fuel facilities  
Detailed description of system operation

2. Proposed Facilities Outside the Project Boundary Contour

*For facilities you propose to construct and/or modify that fall outside the FERC Project boundary, the construction drawings should include the general arrangement of the facilities, plan views, and a description of each facility. If you need assistance determining the FERC Project boundary, please*

*contact your Alabama Power Shoreline Management representative. If any portion of a facility falls within the FERC Project boundary, then that particular facility will be considered within the FERC Project boundary and should follow the instructions for Section C.1.*

- a. General arrangement construction drawings
  - b. Plan views including description of the facilities
3. Existing Facilities (inside or outside the Project Boundary Contour)

*For existing facilities on the property, the construction drawings should include the general arrangement of the facilities, plan views, and a description of each facility.*

- a. General arrangement construction drawings
  - b. Plan Views including description of the facilities
- D. Photographs** - Labeled aerial and direction oriented photos of proposed construction site, existing facilities, and adjacent areas

*You should provide an aerial photograph generally showing the location of your proposed facility/use. You should also provide photographs of the proposed construction site, existing facilities (if any) and adjacent areas. These photographs should include a caption generally describing the photograph, including the direction facing. For example, the caption could say “View of adjacent area standing on reservoir shoreline facing east” or “View of construction site from entrance on County Road 1”. While Alabama Power will visit your proposed use site, the photographs are required for FERC review as their staff will not be able to conduct a site visit and will depend on photographs to visualize your proposed facility/use.*

**E. Pipelines and other Utilities**

1. Description of the pipeline(s) involved

*If your proposed facility/use involves any pipelines (i.e. water lines, gas lines, sewage lines, etc.), please provide a brief description of the pipeline(s) including their location.*

2. Type, size, capacity, and length

*If your proposed facility/use involves any pipelines, please indicate the type of pipeline (water, sewer, gas, etc.), size of the line (diameter), capacity of the line (in appropriate units, such as millions of gallons per day), and length of the pipeline.*

3. Number and types of buildings or facilities to be served

*If your proposed facility/use involves any pipelines, please indicate the number and types of building or facilities each pipeline will serve.*

**F. Water Withdrawal Systems**

1. Proposed Withdrawal Rate & Schedule

*If your proposed facility/use involves withdrawing water from the reservoir, please state the withdrawal rate in gallons per day that you can withdraw (the capacity of the system) as well as the rate at which you plan to withdraw (your usage). You should also include the hours of operation, schedule (during what times of the year), the number of days per year, and the maximum daily withdrawal rate.*

2. System Details and Specifications

*If your proposed facility/use involves a water withdrawal system, please provide the details and specification of the system, such as length of line, depth at which you will withdraw water, intended use of water, pump specifications, etc.*

**G. Application Processing Fee**

*The non-refundable application processing fee is required when the application is sent to Alabama Power's Corporate Headquarters during Phase 1 initial review.*

If you have any questions concerning this checklist, or wish to submit Phase 1 of your Application for Alabama Power review, please contact:

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

*For Office Use Only:*

Alabama Power Shoreline Management Representative - Signature: \_\_\_\_\_ Date \_\_\_\_\_

**RESOURCE AGENCY CONTACTS**

**FEDERAL**

Ms. Cindy House-Pearson  
 U. S. Army Corps of Engineers  
 Birmingham Field Office  
 218 Summit Parkway, Suite 222  
 Homewood, Alabama 35209  
 cindy.j.house-pearson@usace.army.mil

Mr. William J. Pearson  
 U.S. Department of the Interior  
 Fish and Wildlife Service  
 1208-B Main Street  
 Daphne, Alabama 36526  
 bill\_pearson@fws.gov

Donna Gagliano  
 Bridge Transportation Assistant  
 United States Coast Guard  
 500 Poydras Street  
 New Orelans, LA 70130-3310  
 donna.gagliano@uscg.mil

**STATE**

Mr. Stan Cook  
 Alabama Department of Conservation and Natural  
 Resources  
 Wildlife and Freshwater Fisheries Division  
 64 North Union Street  
 Montgomery, Alabama 36130-1901  
 stan.cook@dnr.alabama.gov

Col. Steve Thompson  
 Alabama Department of Conservation and Natural  
 Resources  
 Marine Police Division  
 64 North Union Street  
 Montgomery, Alabama 36130  
 steve.thompson@dnr.alabama.gov

Mr. Chris Smith  
 Alabama Department of Conservation and Natural  
 Resources  
 State Lands Division  
 64 North Union Street  
 Montgomery, Alabama 36130

Ms. Ashley Peters  
 Alabama Department of Conservation and Natural  
 Resources  
 Natural Heritage Section  
 64 North Union Street  
 Montgomery, Alabama 36130

Mr. Lynn Sisk  
 Alabama Department of Environmental  
 Management  
 Post Office Box 301463  
 Montgomery, AL 36130-1463  
 ls@adem.state.al.us

Lee Anne Wofford  
 Alabama Historical Commission  
 468 South Perry Street  
 Montgomery, Alabama  
 36130-0900  
 elizabeth.brown@preserveala.org

Mr. Brian Atkins  
 Alabama Office of Water Resources  
 401 Adams Avenue  
 Suite 434  
 Montgomery, Alabama 36104  
 brian.atkins@adeca.alabama.gov

**COUNTY**

A complete list of county health departments can be found on the Alabama Department of Public Health website at [www.adph.org](http://www.adph.org).

**NON-RESIDENTIAL PERMIT APPLICATION**  
**PHASE 2 CONSULTATION CHECKLIST**

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*This form should be filled out by Alabama Power Shoreline Management Representative after the Phase 1 Information is complete and the entire package should be distributed to Alabama Power Environmental Affairs and Hydro Services. After all departments agree on the necessary stakeholders to be consulted, a representative from each department will sign the form and a copy will be placed in the project files.*

A. Resource Agencies (Agency contacts can be found in Application Process Explanation/Instructions.)

- 1. U.S. Army Corps of Engineers
- 2. U.S. Fish and Wildlife Service
- 3. Alabama Department of Conservation and Natural Resources (ADCNR) - Wildlife and Freshwater Fisheries Division
- 4. ADCNR – Marine Police Division
- 5. ADCNR – State Lands
- 6. ADCNR – Natural Heritage Section
- 7. Alabama Department of Environmental Management
- 8. Alabama Historical Commission
- 9. Alabama Office of Water Resources
- 10. County Health Department
- 11. \_\_\_\_\_
- 12. \_\_\_\_\_

B. Adjacent/Affected Property Owners

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_
- 6. \_\_\_\_\_

Environmental Affairs Rep - Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Shoreline Management Rep - Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_



*Applicant's Street Address*  
*City, State Zip Code*  
*Phone number with Area code*  
*Email*

*Date*

*Agency Contact Name*  
*Agency Name*  
*Agency Street Address*  
*City, State Zip Code*

Dear *Agency Contact*:

Alabama Power Company ("APC") operates its *Project Name* ("Project") under license No. *License Number* administered by the Federal Energy Regulatory Commission ("FERC"). I, *Applicant name* am seeking a permit to develop *brief description of project* on *Reservoir Name* in *Town/County, State*.

*Brief paragraph describing proposed changes.*

#### LOCATION

Figure 1, of Attachment A, shows the general location and vicinity of *the development name*. This site is located in the *Section, Township, Range information*. The approximate coordinates of the area, indicated in Attachment A, are:

Latitude: *Decimal latitude*

Longitude: *Decimal longitude*

#### PROJECT BOUNDARY

Normal full pool of the *Reservoir Name* is *Full pool elevation* ft mean sea level (msl). The Project boundary in this area coincides with the flood elevation *flood easement elevation* ft msl contour. APC retains *describe APC's land rights in the area*. The applicant *describe Applicant property rights* (Attachment B).

The shoreline of the property on which the proposed facility is located is approximately *insert shoreline length of property* linear ft at normal full pool.

#### SHORELINE MANAGEMENT PLAN CLASSIFICATION

The management plan classification in the area of the proposed facility is *insert project classification if any* as detailed in the Shoreline Management Plan.

#### WORK WITHIN THE PROJECT BOUNDARY

Existing Facilities

*Describe existing facilities and any existing permits, include number of slips and watercraft that can currently be accommodated, if applicable.*

Proposed Facilities

*Describe proposed facilities, including number of watercraft that may be accommodated (if applicable), number of boat slips (if applicable,) construction methods, and Best Management Practices.*

SUMMARY

Please review the enclosed information and provide your comments and/or concurrence with respect to your agency's expertise by *insert date 45 days from today's date*. I am requesting any comments your agency has on the proposed development. We request that you carbon copy the following Alabama Power representative(s) on your response:

***Project Lead Name***

Alabama Power – Shoreline Management  
600 N. 18<sup>th</sup> Street  
Birmingham, AL 35203

Sincerely,

Applicant name

cc Alabama Power Shoreline Management Project Lead